



# 223 Red Lion Squadron

## LESSON MONITORING GUIDE

VERSION Mar 2004 (Mod3)

LAST NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ COURSE: \_\_\_\_\_

LESSON TITLE: \_\_\_\_\_ PO/EO: \_\_\_\_\_

☐ KNOWLEDGE LESSON ☐ SKILL LESSON

CRITERIA		COMMENTS	2	1	0
<b>PREPARATION FOR INSTRUCTION</b>					
1.	Set up Orientation board				
2.	Checked training aids				
3.	Set up classroom in a functional formation.				
4.	Instructor had a lesson plan				
<b>LESSON INTRODUCTION</b>					
5.	Stated what the trainee will learn.				
6.	Stated why it is important.				
7.	Stated where this knowledge or skill will be applied.				
8.	Gave a control statement.				
9.	Demonstrated steps to follow / finished product (skill lesson only).				
<b>BODY OF LESSON</b>					
10.	Divided lesson into stages.				
11.	Provided explanation to support teaching points (knowledge lesson). Demonstration with explanation to support steps (skill lesson).				
12.	Provided opportunity for practice (skill lesson only)				
<b>CONCLUSION</b>					
13.	Summarized lesson (restate the objective of the lesson and the main teaching points).				
14.	Emphasized critical factors.				
15.	Re-motivated trainees.				
<b>TIME MANAGEMENT</b>					
16.	Completes lesson within time allotted. (+/- 10%)				

<b>INSTRUCTOR'S DEPARTMENT</b>					
17.	Attitude.				
18.	Appearance.				
19.	Confidence.				
20.	Gestures.				
21.	Eye Contact.				
22.	Voice.				

PRINCIPLES OF INSTRUCTION		COMMENTS	Yes	No	N/A
<b>INTEREST</b>					
23.	Demonstrated enthusiasm.				
24.	Used training aid(s).				
25.	Training aids were relevant to the lesson.				
<b>COMPREHENSION</b>					
26.	Demonstrated knowledge of subject.				
27.	Gave explanations at level of trainees.				
28.	Presented lesson in attainable steps & logical sequence.				
<b>EMPHASIS</b>					
29.	Spent time relative to each TP.				
30.	Emphasized material using verbal support (CREST).				
31.	Used voice variation and gestures.				
<b>PARTICIPATION</b>					
32.	Had students participate in the learning process through questions or hands-on practice.				
33.	Supervised effectively.				
34.	Encouraged questions from class.				
35.	Used thought-provoking questions (knowledge lesson only).				
36.	Encouraged expression and class solutions. (knowledge lesson only).				
<b>ACCOMPLISHMENT</b>					
37.	Stated test objective.				
38.	Praised and rewarded success.				
39.	Informed trainees of results.				
<b>CONFIRMATION</b>					
40.	Confirmed the main teaching points.				
41.	Used appropriate question technique.				
42.	Tested all trainees at end of lesson.				

Shaded items should be emphasized

<b>COMMENTS:</b>	
<b>Strengths:</b>	<b>Areas for Improvement:</b>
<b>Other:</b>	

<b>TOTAL:</b>	
/84	
Minimum 75% (63 points) to pass	
PASS %	FAIL %

\_\_\_\_\_  
CANDIDATE'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
INSTRUCTOR'S SIGNATURE